

**OFFICIAL MINUTES OF THE BOARD OF TRUSTEES
COMMUNITY COLLEGE DISTRICT OF JEFFERSON COUNTY, MISSOURI
February 23, 2012
(617th Meeting)**

The Board of Trustees of the Community College District of Jefferson County, Missouri, met in regular session on Thursday, February 23, 2012, at 4:15 p.m. in the Administration Board Room on the Hillsboro campus. The meeting was called to order by Board President Krystal Hargis.

Roll Call/Attendance

Members present: Board President Krystal Hargis
Mr. Gary Davis (arrived at 5:20 p.m.)
Mr. George Engelbach
Mr. Steve Meinberg
Mr. Ron Scaggs
Mr. John Winkelman

Board President Hargis acknowledged that Mr. Davis was not in attendance.

Also present: College President Ray Cummiskey
Administrators
Members of the faculty and staff
Representatives of Daniel Jones & Associates

Public Communication

Board President Hargis asked for public comment. No one requested to speak to the Board.

Motion to Amend Agenda

Motion was made by Mr. Winkelman to amend the agenda by moving the Executive Session up in the agenda. The motion was seconded by Mr. Scaggs and all voted in favor of amending the agenda.

Executive Session

Motion was made by Mr. Scaggs to enter into Executive Session under RSMO 610.021.3 and 610.021.9. The motion was seconded by Mr. Winkelman.

A roll call vote was taken to enter into executive session, with the following results:

Mr. Engelbach	Yes
Mr Meinberg	Yes
Mr Scaggs	Yes
Mr Winkelman	Yes
President Hargis	Yes

*Note – Mr. Winkelman left the meeting at 5:18p.m. and Mr. Davis entered the executive session at 5:20 p.m.

Return to Regular Session

Motion was made by Mr. Scaggs to return to regular session at 6:17 p.m. The motion was seconded by Mr. Engelbach and members returned to open session.

stand that holds welding coupons, and a helmet that immerses the student in the sight, sound and touch of actual welding.

Students can practice welding virtually before they enter the welding lab. Through the high tech face mounted display embedded in the helmet, students can watch and listen as they strike an arc, guide the electrode, and create a puddle of molten metal. The device scores each weld and gives immediate feedback to the student welder. Other students can watch welds projected on a screen while the instructor teaches welding technique and theory. It has the advantage of providing practice without the use of expensive materials such as the inert gases and metals that are used in traditional skill building.

Three distributors were contacted and only one responded with a bid.

The virtual welding machine is manufactured by Lincoln Electric of Cleveland, Ohio and is a sole source provider. The total cost of the system, including software, is \$53,940 plus approximately \$400 in shipping costs.

It is recommended that the purchase be awarded to Lincoln Electric. The equipment comes with a one year warranty.

Enhancement Grant and Plant funds will be used for this purchase.

Motion was presented by Mr. Engelbach to approve the following resolution:

BE IT RESOLVED by the Board of Trustees of the Junior College District of Jefferson County, Missouri that the Virtual Reality Welding Machine be purchased from Lincoln Electric of Cleveland, Ohio in the amount of \$53,940 plus \$400 shipping.

The motion was seconded by Mr. Meinbe Board President Hargis, hearing approval from all members present declared the motion carried and the resolution duly adopted.

Technology Center: Skylight Replacement Bids

A severe hail storm hit the Hillsboro campus in the spring of 2011. The storm seriously damaged the skylight on the Technology Center. A temporary roof was installed over the skylight until plans and specifications could be prepared and bids received. The entire project was reviewed and approved by our insurance adjuster.

A decision was made to replace the skylight with a barrel vaulted roof with enhanced interior lighting to make up for the loss of natural light. Plans and specifications were prepared by Kromm, Rikimaru, and Johansen, the College architects. The plans and specifications were made available to all interested parties through advertising and area plan rooms. Bids were received from four contractors as follows:

Bid Tabulation Summary

Company	Base Bid	Alternative 1	Alternative 2	Alternative 3	Total Bid
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The motion was seconded by Mr. David Board President Hargis, hearing approval from all members present, declared the motion carried and the resolution duly adopted.

Contract for Legal Services

Due to the death of College's general service legal counsel, the Jefferson College Board of Trustees needs to designate a new firm to provide general legal services. In March of 2010 the

Appointment of Board of Trustees Liaison to Jefferson College Foundation

The Jefferson College Foundation-Bylaws stipulate the President of the Board of Trustees is a member of the Foundation Board, and that a Trustee Liaison is a member of the Executive Committee of the Foundation. Appointment needs to be made for the liaison who will serve through June 30, 2013.

Motion was presented by Mr. Engelbach to approve the following resolution:

BE IT RESOLVED by the Board of Trustees of the Community College District of Jefferson County, Missouri, that Mr. Winkelman be appointed liaison to the Executive Committee of the Foundation Board for the period covering February 24, 2012 through June 30, 2013.

The motion was seconded by Mr. Davis Board President Hargis, hearing approval from all members present, declared the motion carried and the resolution duly adopted.

Appointment of Budget Review Subcommittee

The Board previously discussed appointing a Budget Review Committee. The purpose of this subcommittee is to represent the Board of Trustees and provide guidance and direction during the preparation of the College's annual budget, culminating in the adoption of the budget by the Board.

Motion was presented by Mr. Davis to approve the following resolution:

BE IT RESOLVED BY THE COMMUNITY COLLEGE DISTRICT OF JEFFERSON COUNTY, MISSOURI that the Budget Review Subcommittee shall consist of the following members: Mr. Meinberg and Mr. Engelbach.

The motion was presented by Mr. Davis and seconded by Mr. Hargis, hearing approval from all members present, declared the motion carried and the resolution duly adopted.