

**OFFICIAL MINUTES OF THE BOARD OF TRUSTEES
COMMUNITY COLLEGE DISTRICT OF JEFFERSON COUNTY, MISSOURI
June 14, 2012
(621st Meeting)**

The Board of Trustees of the Community College District of Jefferson County, Missouri, met in regular session on Thursday, June 14, 2012, at 5:30 p.m. in the Administration Board Room on the Hillsboro campus. The meeting was called to order by Board President Hargis.

Roll Call/Attendance

Governor Signs Bill

President Cummiskey attended the Board Forum, sponsored by the Missouri Coordinating Board for Higher Education. At the conference, Governor Nixon signed the Higher Education Bill that gives the Coordinating Board more authority; creates the library of 25 common courses for all

Old Business

Revision of Board Policy II-014 –

and David Braun for three years and allow Ron Holland to serve a one year term to replace Janis Donnell.

The motion was seconded by Mr. Winkelman. Board President Hargis, hearing approval from all members, declared the motion carried and the resolution duly adopted.

Approval of Budget

In May, the Board approved Budget Assumptions. The actual detailed budget document was included in the June mailing. The only significant change to the final document from the original budget assumptions is that we are recommending that the decision to provide a 2 % COLA for all employees be delayed until the fall enrollment census is received in September. There are some other initiatives that will be deferred or delayed pending the final enrollment census.

Motion was presented by Mr. Winkelman to approve the following resolution:

BE IT RESOLVED by the Board of Trustees of the Community College District of Jefferson County, Missouri, that the annual budget for FY 2012-2013 be approved as presented.

The motion was seconded by Mr. Meinberg. Board President Hargis, hearing approval from all members, declared the motion carried and the resolution duly adopted.

Carpet Replacement – Hillsboro Campus

A request was made to upgrade the classrooms and offices at the Hillsboro campus by replacing torn, stained, and worn carpeting. Carpeting will be installed in the CTE and the Arts & Sciences II buildings. Additionally, as an alternate bid, two rooms in the Fine Arts Building have been included in this request for bid.

Bid specifications were prepared and distributed to six vendors. Five vendors submitted bids with all five vendors meeting specifications as follows:

Company	Amount
ICS St. Louis, MO	\$38,160.00-Base, \$8,130.00-Alt. = \$46,290.00
Commercial Flooring St. Louis, MO	\$37,208.00-Base, \$8,563.00-Alt. = \$45,771.00
Haus of Flooring Crystal City, MO	\$37,288.00-Base, \$7,340.00-Alt. = \$44,628.00
Hopkins Carpet Festus, MO	\$39,578.00-Base, \$6,733.00-Alt. = \$46,311.00
Stephens Floor Co. St. Louis, MO	\$37,150.00-Base, \$6,530.00-Alt. = \$43,680.00

It is recommended that the bid to replace carpet on the Hillsboro campus, which includes base bid plus one alternate bid, be awarded to the low bidder, Stephens Floor Company of St. Louis, Missouri, in the amount of \$43,680.00.

Motion was presented by Mr. Winkelman to approve the following resolution:

BE IT RESOLVED by the Board of Trustees of the Community College District of Jefferson County, Missouri, that the carpet be replaced and installed by Stephens Floor Company of St. Louis, Missouri, in the amount of \$43,680.00.

The motion was seconded by Mr. Scaggs. Board President Hargis, hearing approval from all members, declared the motion carried and the resolution duly adopted.

Field House Roof Replacement and Repair

The Field House roof over the Natatorium has had several leaks as well several small leaks over the gymnasium floor. This purchase is to replace the roof over the Natatorium area and repair the roof drains and areas around the four air conditioning units over the gymnasium floor.

Additionally, as an alternate bid, the small roof area over the Natatorium grandstand will be replaced.

Bid specifications were prepared and distributed to ten vendors. Five vendors submitted bids with all five vendors meeting specifications as follows:

Company	Amount
Geissler Roofing Belleville, IL	\$104,440.00-Base, \$32,250.00-Alt = \$136,690.00
Lorenz & Associates St. Louis, MO	\$102,307.00-Base, \$28,776.00-Alt = \$131,083.00
Frederic Roofing St. Louis, MO	\$ 93,475.00-Base, \$31,850.00-Alt = \$125,325.00
Bade Roofing St. Louis, MO	\$ 88,016.00-Base, \$30,476.00-Alt = \$118,492.00
Huffman Roofing Farmington, MO	\$ 84,780.00-Base, \$24,540.00-Alt = \$109,320.00

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It is recommended that the bid to replace and repair the Field House roofs on the Hillsboro campus, which includes base bid plus one alternate, be awarded to the low bidder, Huffman Roofing of Farmington, Missouri, in the amount of \$109,320.00.

Motion was presented by Mr. Meinberg to approve the following resolution:

BE IT RESOLVED by the Board of Trustees of the Community College District of Jefferson County, Missouri, that the Field House roof be replaced and repaired by Huffman Roofing of Farmington, Missouri, in the amount of \$109,320.00.

BE IT RESOLVED by the Board of Trustees of the Community College District of Jefferson County, Missouri, to ratify the contract with Randall C. Edwards, PT MEd, in the amount of \$2800.00 for consulting services in the accreditation of the College's Physical Therapy Assistant's Program.

Midwest Radio System – Hytera	\$35,934.70
Wireless USA – Motorola	\$35,807.86

It is recommended that the bid to replace the two-

BE IT RESOLVED by the Board of Trustees of the Community College District of Jefferson County, Missouri to approve the annual renewal agreement for the Blackboard Learning System course delivery software and hosting in the amount of \$118,864.95 to Blackboard Inc. of Washington, DC.

The motion was seconded by Mr. Engelbach. Board President Hargis, hearing approval from all members, declared the motion carried and the resolution duly adopted.

Adobe Creative Suite Software Licensing

This request is for funding to acquire Adobe Creative Suite software licensing as well as the install media package for the Fine Arts Mac Lab.

This software would keep the Fine Arts Mac Lab relevant with industry trends and standards increasing students' opportunities for upcoming job opportunities. Current software being used has become outdated.

Bid requests for twenty-four licenses and the install media package were prepared and distributed. Three vendors submitted bids.

Company	Amount
World Wide Technology	\$17,027.04
CDW-G	\$17,012.00
Logisoft	\$16,681.00

It is recommended that the purchase of the Adobe Creative Suite software licenses and the install media package in the amount of \$16,681.00 be purchased from Logisoft of Fairport, New York.

Motion was presented by Mr. Engelbach to approve the following resolution:

BE IT RESOLVED by the Board of Trustees of the Community College District of Jefferson County, Missouri to approve the annual renewal agreement for the Blackboard Learning System course delivery software and hosting in the amount of \$118,864.95 to Blackboard Inc. of Washington, DC.

The motion was seconded by Mr. Meinberg. Board President Hargis, hearing approval from all members, declared the motion carried and the resolution duly adopted.

Appointment of Full-time Nursing Faculty

A full-time nursing faculty position will become vacant due to the retirement of Ms. Michele Soest. Dr. Dena McCaffrey, Interim Dean of Career and Technical

We are recommending a move to a self-funded plan with Coventry. Coventry's benefits match our current plan design. The self-funded plan allows the college to take advantage of claims

Consulting Services -