

OFFICIAL MINUTES OF THE BOARD OF TRUSTEES  
COMMUNITY COLLEGE DISTRICT OF JEFFERSON COUNTY, MISSOURI  
September 11, 2014  
(648<sup>th</sup> Meeting)

The Board of Trustees of the Community College District of Jefferson County, Missouri, met in regular session on Thursday, September 11, 2014, at 5:30 p.m. in the Admin Board Room on the Hillsboro Campus. The meeting was called to order by Board President Meinberg.

**Roll Call/Attendance**

Members present:

Mr. Davis  
Mr. Engelbach  
Mr. Winkelman  
Board President Meinberg

It was noted that Mrs. Hargis and Mr. Scaggs were excused.

**Public Communication**

No one asked to speak to the Board.

**Public Hearing on Tax Rate**

A tax hearing was held for the public with no discussion or opposition from the public. Motion was made by Mr. Engelbach to close the hearing and the motion was seconded by Mr. Winkelman. All members present voted in favor of the motion and the hearing was closed.

**Jefferson College Foundation Report**

Tom Burke reported on the following:

1. The Annual Golf Tournament is scheduled for September 22 at Fox Run. Sponsorships have tripled over last year; there are still spots available for anyone wanting to sign up.
2. An invitation was extended to the Board of Trustees to attend Foundation meetings.

**President's Report**

*Faculty/Staff Reception*

President Cummiskey thanked all faculty and staff attending the Board of Trustees Meet and Greet prior to tonight's meeting; he also thanked the Board members who were able to attend.

*Kudos*

President Cummiskey thanked those assess and clean up the damage so that the library was able to open on Tuesday for our students with no downtime. Thanks also to Ed and his team for getting the restoration team out here as quickly as he did. Again, this shows great cooperation and teamwork between two departments.

Lisa Pavia-Higel, Assistant Professor of Communication, had an article published in the August 18th issue of *Faculty Focus*, an online teaching journal. Lisa's article is titled "Using 'Mulligans' to Enhance Student Participation and Reduce Test Anxiety, where she describes her innovative

approaches

BE IT RESOLVED by the Board of Trustees of the Community College District of Jefferson County, Missouri, that in accordance with Section 67.110 RSMo, an annual tax levy for the operation of the College be established for the 2014 calendar year on each \$100 of assessed valuation of property within the District that will not exceed the lesser of the following rates, or the rates certified by the State Auditor's office:

General & Plant	29.36¢
Capital Projects	<u>5.00¢</u>
Total	34.36

The motion was seconded by Mr. Engelbach. Board President Meinberg, hearing affirmative votes from all members present, declared the motion carried and the resolution approved.

***Revision of Board Policies II-001 and VII-012 and Procedures II-001.2, II-001.5 and VII-012 (first reading)***

These policies/procedures have been revised to reflect changes that were agreed upon during the 2013-2014 BAT-

and for demonstration purposes to recruit potential students for the Computer Integrated Manufacturing program.

In addition, this mill and software are the same equipment used in the Skills USA event for the CNC competition and would potentially enable us to hold the competition on the Hillsboro campus.

Intellitek of Manchester, New Hampshire, is the manufacturer and sole source for the BenchMill 6000 mill and software.

It is recommended that the BenchMill 6000 tabletop mill and software be purchased in the amount of \$29,460.25 from Intellitek of Manchester, New Hampshire.

Enhancement Grant funds will be pay 75% and Plant funds will pay 25% for this purchase.

Motion was presented by Mr. Davis to approve the following resolution:

BE IT RESOLVED by the Board of Trustees of the Community College District of Jefferson County, Missouri, to purchase the BenchMill 6000 tabletop mill and software from Intellitek of Manchester, New Hampshire, in the amount of \$29,460.25.

The motion was seconded by Mr. Winkelman. Board President Meinberg, hearing affirmative votes from all members present, declared the motion carried and the resolution approved.

***Purchase of Lathe – Computer Integrated Manufacturing***

In an effort to provide the institutional strategic aims for the Computer Integrated Manufacturing program, we are requesting the purchase of the BenchTurn 7000 tabletop lathe and software.

The tabletop lathe and software will fill the need to provide additional capacity for more hands-on experience by the students as well as enable the department to take off-site for training purposes and for demonstration purposes to recruit potential students for the Computer Integrated Manufacturing program.

In addition, this lathe and software are the same equipment used in the Skills USA event for the CNC competition and would potentially enable us to hold the competition on the Hillsboro campus.

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The motion was seconded by Mr. Engelbach. Board President Meinberg, hearing affirmative votes from all members present, declared the motion carried.

***Purchase of Mastercam Software – Computer Integrated Manufacturing***

In an effort to provide the institutional strategic aims for the Computer Integrated Manufacturing program, we are requesting the purchase of MasterCam software.

The Computer Integrated Manufacturing program requires continual updated software technology to reflect current industry practices. MasterCam is the industry standard in computer-aided design and manufacturing software. Students will benefit from using the same software in class they will be using on the job, thus increasing employability.

DEPCO, LLC of Pittsburg, Kansas, is the sole educational reseller for Mastercam software for the region.

It is recommended that the MasterCam software be purchased in the amount of \$19,800 from DEPCO, LLC of Pittsburg, Kansas.

Enhancement Grant funds will pay 50% and Plant funds will pay 500 Td [( )-8(a)4(r)3(e)4( b)3(und)-10(s)-1( w